

www.katyspalacebar.co.za

info@katyspalacebar.co.za

NO 6 DESMOND STREET
KRAMERVILLE
SANDTON

VENUE & BAR

072 607 4235



Katy's

EST 2012

PALACE BAR



SIR JAMES VAN DER MERWE

VENUE INFORMATION

Thank you for your interest in Sir James van der Merwe; below please find a brief overview of the venue details.

** Please visit our website to download maps, floorplans and enquiry forms*

VENUE DETAILS:

Sir James van der Merwe is situated on 6 Desmond Street, Kramerville, Sandton (Below Katy's Palace Bar).

With the black & white checked floors, walls of family portraits and pressed ceilings it really is a unique space which exudes character and charisma. The venue offers a total venue space of 220 square meters with a fully functional bar & kitchen, restrooms are on the lower level.

We can accommodate 270 pax cocktail style & 80 pax banquet style.

Sir James van der Merwe is a characteristic space for more intimate affairs for private & corporate functions, launches, weddings, film & photographic shoots.

2025 VENUE HIRE: R25 800 (ex. VAT)

PHOTOGRAPHIC SHOOTS: R1500 PER HOUR (ex. VAT)

FILMING/CORPORATE SHOOTS: R2500 PER HOUR (ex. VAT)

INCLUDES:

- Exclusive hire of the venue for your function.
- Access to the venue from 08h00 on the day of your function until 02h00.
- 3 Phase Power – 63amp
- Backup generator
- Fully equipped kitchen (if using our preferred suppliers)
- Bathrooms – lower level (Including hand soaps / hand creams / towels)
- PA system, microphone & speakers
- Access to the cocktail-style furniture:
 - 4 x high 4-seater cocktail tables: 97.5cm x 59cm (chairs included)
 - 3 x high 8-seater cocktail tables: 80.5cm x 200.5cm (chairs included)
 - 2 x low blue 8-seater tables: 86cm x 185.5cm (chairs included)
 - 4 x low silver 8-seater tables: 92cm x 183cm (chairs included)
 - 4 x coffee areas
 - 6 x entrance lanterns (copper)
 - 6 x Candelabras
 - Persian Carpets
- Staffing:

1 x Night Manager	1 x Doorman
2 x Car guards	1 x Cleaner

EXCLUDES:

- Set Up & Strike days
This is an additional cost of R13 000 (ex. VAT) per day prior / post your function. Please note all suppliers need to remove their entire set up after your event.
- Furniture & Décor
 - Banquet Styled Furniture
 - Mushroom Heaters (R500 each ex VAT)
 - Katy's Palace Bar chairs
- Catering Requirements:
 - Food
 - Crockery & Cutlery
 - Linen
- Bar Requirements
 - Bar staff (Bar tenders & bar backs)
 - Alcoholic & Non-Alcoholic beverages
 - Specialised glassware

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BAR & BEVERAGE

Sir James van der Merwe's liquor license allows us to operate from 10h00 – 02h00 (last round called at 01h30).

The Palace Bar Company
info@katyspalacebar.co.za
James Valentine

Bar costs (ex VAT)
Barman (1:50 ratio) - R150 per hour
Bar Support (fetch, carry & clear) - R465 per shift

Average bar costs (ex VAT)
R45 per person per hour
excl. welcome drinks/mobile bar

* These may change due to the nature of your function.

KITCHEN & CATERING

Sir James van der Merwe has a fully functional kitchen that includes all the equipment required for our event.
(Gas stoves / Ovens)

For menus and pricing, we have the following preferred suppliers you can contact.

Calico & Cream
082 778 7074 www.calicoandcream.com
Sarah Bryce-Borthwick, sarah@calicoandcream.co.za

Pippa's Food
076 999 2344 www.pippasfood.com
Pippa, Info@pippasfood.com

Fresh Creative Catering
011 447 0985 www.freshfood.co.za
Vicki Clarke - 082 414 9245, vicki@freshfood.co.za

Balkan Burger
083 451 6000/ 011 615 1272 www.balkanburger.co.za
Lidija Ivanovic, info@balkanburger.co.za

Food by Flavours (Kosher Certified)
082 853 7119 / 081 890 4881
Deloris, deefouche@mweb.co.za
Louis - 076 092 6083, louisdubruy9@gmail.com
Instagram: @foodbyflavours

Vicky Crease
082 566 4029/ 011 880 5776 www.vickycrease.com
Vicky Crease, info@vickycrease.com

External Caterer

A kitchen surcharge fee of R5000 (ex. VAT) will apply if a caterer is booked that is not on our suppliers list. Please note we can only accommodate load-in on the day of your event and everything needs to be removed straight after the function.

SUPPLIERS

Sir James van der Merwe has a list of preferred suppliers, however if you wish to bring in your own please ensure that the suppliers you choose are vigilant when setting up & striking and abide by our venue regulations & times. ALL items need to be cleared from the venue after your function. This includes AV & sound equipment, furniture, flowers & décor items. Sir James van der Merwe does not take any responsibility for loss or damage of these items if they are not cleared from the venue.

DÉCOR & HIRING SUPPLIERS | EXTERNAL EVENT COORDINATOR AND PLANNERS

Louise Eichner
082 922 3830, www.louiseeichner.co.za
Louise Eichner, leichner@gmail.com
@louisefineflowers

Hire Society
060 986 5664, www.hiresocietyco.co.za
Leah Cronje, info@hiresocietyevents.co.za

Vintage Orchid
078 801 3730 www.vintageorchid.co.za
Lisinda Hodgskin, lisinda@vintageorchid.co.za

Events by Nicci-H
079 103 2184, @eventsbynicci_h
Nicole Herbert, eventsbynicci.h@gmail.com

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PHOTOGRAPHERS

Micheal Tree

083 411 5863
www.michealmtree.com | @michealmtreephotography
info@michealmtree.com

Charles Johnstone

072 827 5912 / UK +44 7387 282942
www.charlesjohnstonephotographer.com
charles@charlesjohnstone.co.za

ENTERTAINMENT, SOUND & AV SUPPLIERS

(Please note: Due to our new sound regulations we have contracted the below who will be our only Sound & AV supplier at Sir James van der Merwe. As well as there will be a R2 500 (ex.VAT) surcharge for one of our technicians if you will be using your own supplier

Sound Corp - www.sound.co.za (Sound & AV)
Jade De Klerk 011 462 1170 | Jade@sound.co.za

Fundamental Ent - www.fundamentalent.co.za (Sound & AV)
Nick McCreadie 072 545 8393 | info@fundamentalent.co.za

Surge Sound - www.surgesound.co.za (Sound & AV)
Ruan Jobert 010 449 2040 | Ruan@surgesound.co.za

DJ Luis Almeida (DJ services)
Luis 083 629 1055 | Ludjluis@idws.co.za

DJ Martin (DJ services)
Martin 072 288 1922 | martinonights@gmail.com
www.bontempodjs.co.za

PAYMENT POLICY & SECURING YOUR BOOKING

In order to secure your booking, we do require 50% of your booking fee.
Your booking will only be held for 48hours and will only be secured on receipt of payment.
The balance is due 10 working days prior your event.
The venue will not open for setup unless full venue hire fee is settled.
There will be a R2000 (ex VAT) fee to move your function date. In the case that your event cannot go ahead due to restrictions, payments are non-refundable.
In the case of multiple changes, a R2000 (ex VAT) fee will apply per date change made.

RISK / DAMAGES / LOSS

Sir James van der Merwe shall be entitled to put an immediate stop to any function or request any guest or invitee to immediately leave the premises of Sir James van der Merwe should it be of the reasonable opinion that the function, client, guest or invitee is causing a disturbance or interference with any other function, exhibitions or other activity at 6 Desmond Street, Kramerville, Sandton.

Sir James van der Merwe shall take every reasonable precaution but shall not be held responsible for any loss of life, injury or damage suffered by the client, any guest or invitee as a result of any act of omission by any employee, contractor or sub-contractor or preferred supplier of services to Sir James van der Merwe. The client indemnifies Sir James van der Merwe against any of all such claims, however arising.

Sir James van der Merwe shall not be held responsible; in any manner whatsoever in respects of properties brought onto the premises by clients, guests or invitees and the person hereto acknowledges all or any risk thereof.

Sir James van der Merwe reserves the right to require and to claim damages in respect of any property stolen, damaged or otherwise impaired as a consequence of any usage thereof, and the person hereto acknowledges all of any risk thereof.

Please note:

- Parking is limited during the day time functions but there is ample parking during evening events
- Katy's Palace Bar reserves the right to use any images taken at the venue