

www.katyspalacebar.co.za

info@katyspalacebar.co.za

NO 6 DESMOND STREET  
KRAMERVILLE  
SANDTON

VENUE & BAR

072 607 4235



*Katy's*

EST 2012

PALACE BAR



SIR JAMES VAN DER MERWE

## VENUE INFORMATION

Thank you for your interest in Sir James van der Merwe; below please find a brief overview of the venue details.

*\* Please visit our website to download maps, floorplans and enquiry forms*

### VENUE DETAILS:

Sir James van der Merwe is situated on 6 Desmond Street, Kramerville, Sandton (Below Katy's Palace Bar).

With the black & white checked floors, walls of family portraits and pressed ceilings it really is a unique space which exudes character and charisma. The venue offers a total venue space of 220 square meters with a fully functional bar & kitchen, restrooms are on the lower level.

We can accommodate 270 pax cocktail style & 70 pax banquet style.

Sir James van der Merwe is a characteristic space for more intimate affairs for private & corporate functions, launches, weddings, film & photographic shoots.

2017/2018 VENUE HIRE: R20 000 (ex. VAT)

PHOTOGRAPHIC SHOOTS: R1000 PER HOUR (ex. VAT)

### INCLUDES:

- Exclusive hire of the venue for your function.
- Access to the venue from 08h00 on the day of your function until 02h00.
- 3 Phase Power – 63amp
- Backup generator
- Fully equipped kitchen (if using our preferred suppliers)
- Bathrooms – lower level (Including hand soaps / hand creams / towels)
- Access to the cocktail-style furniture:
  - 4 x high 4-seater cocktail tables: 97.5cm x 59cm (chairs included)
  - 3 x high 8-seater cocktail tables: 80.5cm x 200.5cm (chairs included)
  - 2 x low blue 8-seater tables: 86cm x 185.5cm (chairs included)
  - 4 x low silver 8-seater tables: 92cm x 183cm (chairs included)
  - 4 x coffee areas
  - 7 x entrance lanterns (brown)
  - 6 x Candelabras
- Staffing:

1 x Venue Manager	1 x Doorman
2 x Car guards	1 x Cleaner

### EXCLUDES:

- Set Up & Strike days  
This is an additional cost of R12 000 (ex. VAT) per day prior / post your function. Please note all suppliers need to remove their entire set up after your event.
- Furniture & Décor

Banquet Styled Furniture	Katy's Palace Bar chairs
Persian Carpets (Big: R200 each / Small: R100 each)	
Mushroom Heaters (R500 each)	
- Catering Requirements:

Food	Waiters
Crockery & Cutlery	Linen
- Bar Requirements

Alcoholic & Non-Alcoholic beverages	Barmen / Waiters
Specialised glassware	
- PA system, microphone & stand (Surge Sound to quote)
- Staff
- Tuk Tuk Driver – (R200 per hour)

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## BAR & BEVERAGE

Sir James van der Merwe's liquor license allows us to operate from 10h00 – 02h00 (last round called at 01h30). Our bar service is **contracted** out to Straight Up Bar Solutions, who will assist with any bar requirements.

### Straight Up Bar Solutions

www.straightup.co.za

Guy Baranyay - 072 312 8302

guy@straightup.co.za

Mitchell de Klerk - 082 784 2576

mitchell@straightup.co.za

## KITCHEN & CATERING

Sir James van der Merwe has a fully functional kitchen that includes all the equipment required for our event. (Gas stoves / Ovens / Fryers)

For menus and pricing, we have the following preferred suppliers you can contact. However if you wish to bring in your own caterer there is a surcharge on our kitchen of R3 000 (ex. VAT) which excludes waiters, crockery, cutlery & utensils. Please ensure ALL food is removed off the premises & our kitchen is left clean and cleared.

### Fresh Creative Catering

011 447 0985 www.freshfood.co.za

Nikki Gaskel - 083 741 7436, nikki@freshfood.co.za

Vicki Clarke - 082 414 9245, vicki@freshfood.co.za

### Hot Caterers

011 234 8724 www.hashtaghotcaterers.com

Frans de Waal, events@hashtaghotcaterers.com

### Calico & Cream

011 648 8076 www.calicoandcream.com

Vernon Porter, vernon@calicoandcream.co.za

### Munch It (slush/popcorn/candyfloss machines)

0823284490

Straffen Cordier, munchitsa@gmail.com

### Black Jack Events (Waiter service if using external caterers)

011 463 1899 www.blackjackevents.co.za

Warren Bryce-Borthwick, warren@blackjackevents.co.za

### Kosher Catering

All kosher catering will incur a kitchen surcharge of R5000 (ex. VAT). Please note we can only accommodate load-in on the day of your event and everything needs to be removed straight after the function.

## SUPPLIERS

Sir James van der Merwe has a list of preferred suppliers, however if you wish to bring in your own please ensure that the suppliers you choose are vigilant when setting up & striking and abide by our venue regulations & times. ALL items need to be cleared from the venue after your function. This includes AV & sound equipment, furniture, flowers & décor items. Sir James van der Merwe does not take any responsibility for loss or damage of these items if they are not cleared from the venue.

Décor & Hiring Suppliers | External Event Coordinator and Planners

### Hire Society

083 309 5500, www.hiresocietyco.co.za

Kyla Lax, kyla@hiresocietyevents.co.za

### Afresh Handcrafted Events

082 940 8282 www.afreshevent.co.za

Stefan Norval, stefan@afreshevent.co.za

### Otto De Jager Events

011 447 6780 / 011 447 6782 www.odjevents.com

Otto de Jager, otto@odjevents.com

### Runaway Romance (Specialises in small weddings & elopements)

082 307 7039 www.runawayromance.com

Rebecca Kooiker, rebecca@runawayromance.com

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#### Photographers

Charles Johnstone  
072 827 5912  
charlesjohnstone@mweb.co.za

Page & Holmes Photography  
www.pageandholmes.co.za  
Kristian & AJ Holmes - 074 1677 471  
kristian@pageandholmes.com

#### Videographers

Orpen Film Making Co.  
www.orpenfilms.co.za  
Terrance & Derryn Orpen - 083 555 4328  
hi@orpenfilms.co.za

#### Entertainment, Sound & AV Suppliers

(Please note: Due to our new sound regulations we have contracted in Surge Sound who will be our only Sound & AV supplier at Sir James van der Merwe.

#### Surge Sound

www.surgesound.co.za  
Ruan Jobert - 011 462 4659  
ruan@surgesound.co.za

#### Beukes & Delaney (Live music)

Chris Beukes - 0733066405  
Beukeschris@gmail.com

#### DJ Ultra Mel

Melanie Motto-Ros - 072 607 6045  
nemoliel23@yahoo.com

#### Fuzz Music (Live music)

Cameron Bruce - 0765854368  
livemusic.cameron@gmail.com

#### PAYMENT POLICY & SECURING YOUR BOOKING

In order to secure your booking, we do require 50% of your booking fee. This amount is non-refundable. Your booking will only be held for 48 hours and will only be secured on receipt of payment. The balance is due 10 working days prior your event.

#### RISK / DAMAGES / LOSS

Sir James van der Merwe shall be entitled to put an immediate stop to any function or request any guest or invitee to immediately leave the premises of Sir James van der Merwe should it be of the reasonable opinion that the function, client, guest or invitee is causing a disturbance or interference with any other function, exhibitions or other activity at 6 Desmond Street, Kramerville, Sandton.

Sir James van der Merwe shall take every reasonable precaution but shall not be held responsible for any loss of life, injury or damage suffered by the client, any guest or invitee as a result of any act of omission by any employee, contractor or sub-contractor or preferred supplier of services to Sir James van der Merwe. The client indemnifies Sir James van der Merwe against any of all such claims, however arising.

Sir James van der Merwe shall not be held responsible; in any manner whatsoever in respects of properties brought onto the premises by clients, guests or invitees and the person hereto acknowledges all or any risk thereof.

Sir James van der Merwe reserves the right to require and to claim damages in respect of any property stolen, damaged or otherwise impaired as a consequence of any usage thereof, and the person hereto acknowledges all of any risk thereof.

#### Please note:

- Parking is limited during the day time functions but there is ample parking during evening events
- Sir James van der Merwe reserves the right to use any images taken at the venue